

# Bass Lakes Area Environmental Partnership

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## 16 August 2023 - Board of Directors Meeting Minutes

Commence: 1502

Adjourn: 1558

Location: Lisa Adams' home & FaceTime

Attendees:

President: Lisa Adams

Vice-President: Tom Shear

Secretary: Heidi Haskins

Treasurer: Barb Seiler

Director: Linda Irmischer (FaceTime)

Director: Jeanne Kavanagh

Agenda:

EGLE grant update - Jeanne

grant watch subscription?

DASH donations from lake assoc meeting?

raffle license update

advice on how to solicit sponsors - Linda

Treasurer's report

LOSB CDs?

new insurance policy received and filed?

DASH boat costs - financial breakdown

Labor Day weekend fishing tournament

DNR response to fishing limits update

summary of EGLE webinar " Why can't they just clean drain dry?"

Wednesday, 23 August 2023

reminder: all communications cc: at least me

AOB

EGLE grant update - Jeanne

not awarded; notification letter received via email and retained on file

EGLE point of contact will send separate email with feedback for improving future grant applications

encouraged to apply next year if still working to secure funds for DASH boat

grant watch subscription?

\$90 for 3 month subscription

Tom made motion to subscribe to Grant Watch for one quarter; Linda seconded; motion approved unanimously

Jeanne will process Grant Watch subscription using BLAEP debit card (Jeanne and Barb to coordinate debit card info communication separately)

Lisa and Jeanne will conduct first pass review of grants BLAEP is potentially eligible for. Once complete the list of grants will be provided to the board for review and determination of which grants BLAEP will apply for.

DASH donations from lake assoc meeting?

none received via PayPal or in mail as of 16 August.

raffle license update

Lisa and Jeanne will meet separately to complete so that BLAEP can conduct raffle during summer of 2024.

advice on how to solicit sponsors - Linda

create packet to take to local businesses promoting the DASH boat to include background information, what it will look like, explaining that it will be a refurbishment of a boat platform not a brand new purchase, etc.

Lisa will pull initial packet together.

Lisa will generate initial list of potential sponsor businesses.

board discussion held on levels of sponsorship - at least two, and up to five levels

Wednesday, 23 August 2023

Lisa proposed electronic review of information by board prior to September meeting so that more thorough discussion and subsequent board vote for final decision could be completed at September board meeting.

Treasurer's report

paid \$590 for board liability insurance policy renewal

LOSB CDs?

CDs purchase at LOSB

Tom made motion to purchase 6 month \$10,000 CD; Lisa seconded; motion approved by unanimous board vote.

Barb to execute purchase of CD and inquire about shifting bank account to interest bearing account.

new insurance policy received and filed?

Lisa sent via email to Heidi and Barb

electronic copy retained in Secretary file; hard copy printed and retained in "Bass Lakes AEP Insurance Policy" file

DASH boat costs - financial breakdown

hard copy distributed by Tom to board members at 16 August meeting; hard copy retained on file in "Bass Lakes AEP 2023" file

Labor Day weekend fishing tournament

plaque ordered and delivery expected soon

Lisa will announce the fishing tournament via email once the plaque is received

discussion held about including Little Bass Lake in fishing tournament

DNR response to fishing limits update

current limit: 5 fish per day

Mark Tonello of DNR told Lisa via email that he will look into changing the daily limits, but does not agree with discussion point of stocking the lake with crayfish

summary of EGLE webinar " Why can't they just clean drain dry?"

Wednesday, 23 August 2023

no substantive take-aways from webinar; no quantifiable recommendations presented

reminder: all communications cc: at least me

if emailing or texting someone on BLAEP business CC Lisa

Any Other Business

DASH Boat Campaign information posted by Lisa on Linked In to her contact list.

Silent Auction presented as potential fundraising opportunity at June 2024 annual public meeting. Auction items would be handmade, or donated items from board members and solicited from local businesses, etc. Item for future board discussion.

Email from Lisa between Erick Elgin and Jo Latimore of MSU Extension regarding their article published which discussed benthic barriers as a recommended method of EWM management, and BLAEPs understanding that benthic mat projects were not currently being permitted by EGLE. Erick responded that he understood that permits would be considered for small monoculture patches and would likely be required to have a native plant re-vegetation component.

Lisa to contact local EGLE representative (Teresa Sherwood) to ask regarding permitting and likelihood of approval. Contact information provided to Lisa from Jeanne.

Tom and Heidi are not available for 18 October meeting unless re-scheduled.

18 October meeting re-scheduled to 1500, Friday, 06 October at Tom and Heidi's home. Social gathering to follow meeting.

Barb and Jeanne are not available for 15 November meeting unless re-scheduled.

November meeting will be re-scheduled as agenda item during 06 October meeting.

Lisa accepted appointment as Assistant Director of Mason-Lake Conservation District for a one-year term effective starting in August or September.

Heidi will review conflict of interest policy to determine if board review/action is required. If it is, she will distribute the information to the board electronically for action at September board of directors meeting.

In-progress tasks:

(in progress) Lisa investigate how to share google contacts list and give editing permissions

(in progress) Barb enter contact list into QuickBooks

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(in progress) Barb work procedures for Master Guide of contact and information management across board roles

(in progress) Jeanne process Grant Watch subscription for 3 month term

(in progress) DASH Boat subcommittee establishment

(in progress) Lisa and Jeanne coordinating Big Bass Lake representation for DASH boat subcommittee

(in progress) Tom and Heidi coordinating Little Bass Lake representation for DASH boat subcommittee

Tom and Lisa coordinating independently for DASH subcommittee member solicitation communications

(in progress) Jeanne and Lisa submit application for raffle license.

Lisa validate fees associated with LinkedIn crowdfunding page.

(in progress) Heidi, Barb, Jeanne and Lisa gather documents required to complete raffle license pre-approval to request license process

Jeanne and Lisa scan and send completed raffle license files to Barb for file retention once complete

(in progress) Lisa request addition to 2024 Ludington Area Jay-Cees Charity Monday putt-putt golf calendar (information email sent from Lisa to point of contact)

Lisa notify Earth Gives point of contact that BLAEP will not be participating in 2023

Lisa and Barb coordinate Treasurer's Report format and content

(complete) Tom distribute to Board DASH Boat purchase itemized summary read ahead for August Board of Directors meeting

(in progress) Jeanne process Grant Watch 3 month subscription

(in progress) Jeanne and Lisa conduct first pass review of potential Grant Watch grants BLAEP is eligible for

(in progress) Lisa assemble initial DASH Boat sponsor packet

(in progress) Lisa generate initial list of potential DASH boat sponsor businesses

(in progress) Barb process purchase of \$10,000 6 month CD at LOSB

reschedule 15 November board meeting as agenda item at 06 October meeting

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(in progress) Heidi review conflict of interest policy and distribute to the board if board review/action is required for September meeting.