

## Bass Lakes Area Environmental Partnership

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### 15 February 2023 - Board of Directors Meeting Minutes

- Commence: 1456
- Adjourn: 1647
- Location: Lisa Adams' home
- Attendees:
  - President: Lisa Adams
  - Vice-President: Tom Shear
  - Secretary: Heidi Haskins
  - Treasurer: Heidi Haskins (Temporary; Board confirmation 15 Feb 2023)
  - Director: Linda Irmscher (absent)
  - Director: Jeanne Kavanagh
- Agenda:
  - Identify board member to attend 2023 MLSA annual conference
  - Review letter to Little Bass Lake riparians
  - Determine date of face-to-face and Zoom meeting with Little Bass Lake riparians
  - Confirm Heidi as temporary Treasurer in accordance with procedures defined in bylaws paragraph 3.05
  - Fundraisers and DASH boat specific fundraisers - do we need a separate meeting or can this be accomplished through already scheduled board meetings?
  - Annual Conflict of Interest certifications due
  - BLAEP By-laws: no change needed
  - BBL representative for PLM communications

Thursday, 16 February 2023

- CLMP enrollment - make sure you sign a volunteer waiver <https://micorps.net/lake-monitoring/become-a-volunteer/>
  - Erick Elgin phone discussion
    - June annual meeting and EWM hand-pulling event
    - MISGP and continuous DO conversation
  - Any Other Business
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- Identify board member to attend 2023 MLSA annual conference
    - Lisa to attend 05-06 May conference
  - Review letter to Little Bass Lake riparians
    - board discussed specific content of letter; letter will include milfoil hand pulling information, annual public meeting information, fundraising information
      - Tom is drafting this letter
  - Determine date of face-to-face and Zoom meeting with Little Bass Lake riparians
    - tabled for now; will be re-visited if needed
  - Confirm Heidi as temporary Treasurer in accordance with procedures defined in bylaws paragraph 3.05
    - Tom proposed motion to confirm Heidi as the temporary Treasurer, Jeanne seconded the motion, motion carried with unanimous board approval.
  - Fundraisers and DASH boat specific fundraisers - do we need a separate meeting or can this be accomplished through already scheduled board meetings?
    - Lisa proposed a motion to table further fundraiser discussion until March meeting; Heidi seconded; motion carried with unanimous approval
  - Annual Conflict of Interest certifications due
    - all but one certification complete. Heidi will coordinate for completion of last certification.
  - BLAEP By-laws: no change needed

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- email chain between board members of 19-22 November 2022 reviewed, confirmed that no change to by-laws necessary regarding financial record review requirements
- BBL representative for PLM communications
  - BLAEP will not function as Big Bass Lake riparian representative to PLM for communications associated with the current SAD
- CLMP enrollment - make sure you sign a volunteer waiver <https://micorps.net/lake-monitoring/become-a-volunteer/>
  - Big Bass and Little Bass Lakes are registered for 2023 CLMP events. Volunteers must sign in to MiCorps website to sign annual waiver
- Erick Elgin phone discussion
  - June annual meeting and EWM hand-pulling event
    - Erick expressed an interest in participating in our milfoil hand pulling training event at the June annual meeting. His schedule is currently clear. Lisa will confirm his eligibility for the 10 June 2023 meeting.
  - Michigan Invasive Species Grant Program (MISGP) and continuous DO conversation
    - Erick Elgin had a conversation with EGLE representative who connected him with the MISGP point of contact
      - a proposal has been made for the DNR to apply for the MISGP grant in 2023 to purchase continuous Dissolved Oxygen (DO) monitoring arrays for deployment in Little Bass Lake
        - initial discussion of grant scope would be for multi-year deployment of continuous DO monitoring arrays in Little Bass Lake; first year would be monitoring only, second and third years may include limited small scale contracted herbicide application in conjunction with continuous DO monitoring to as control method and comparison study of impact of potential herbicide impact on Cisco habitat and other fishery impact
      - DNR would act as the program manager for the grant, but BLAEP and MSU extension would be listed as co-participants on the grant
        - awarded grant funds would be issued to DNR

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- Any Other Business
  - Other in-person conferences for BLAEP to attend
    - board reviewed list of in-person Lisa emailed on 14 Feb. No BLAEP representative will attend the 09 March Shoreline and Shallows Conference, nor the 09 March North Country Cisma Annual Conference
  - Tom proposed motion to conduct annual public meeting at 1000 on 10 June 2023, at 8449 W. Lisaius Ln, Irons, MI; Heidi seconded the motion; motion carried with unanimous approval
    - tentative agenda includes annual update, milfoil hand pulling training with Erick Elgin and fundraising food sale; agenda specifics to be finalized closer to the meeting date
  - Lisa updated board that BLAEP will be transitioning to gmail for email provider.
  - Lisa, Heidi and Jeanne will meet at 1100, Friday, 24 Feb 2023 for financial and technology transition meeting.
  - Lisa received information regarding a section of Linked In for charitable or non-profit organizations. Further discussion was tabled to March meeting due to time constraints of this meeting.
  - Jeanne received notification that BLAEP P.O. Box is due for renewal for the year. The rate is \$54.00. Lisa issued Jeanne a check to renew the P.O. Box

- In-progress tasks:
  - (complete) Jeanne contact LARA regarding submission of amended bylaws: by-laws do not need to be refiled with LARA unless the point of contact or address changes.
  - Heidi, Jeanne and Lisa conduct financial review with Peter Zaparo: to be coordinated once financial record transition is complete.
  - (complete) Lisa contact Erick Elgin for milfoil hand pulling training requirements and scheduling
  - Lisa contact Jamie Fellingner of BBLBLPOA regarding 2023 public meetings
  - stuffing and mailing of letters to LBL riparians
  - Grant Watch subscription
  - Linda send Lisa sponsorship resources information
  - DASH Boat subcommittee establishment (not later than April 2023)
  - Lisa and Jeanne coordinating Big Bass Lake representation for DASH boat subcommittee
  - Tom and Heidi coordinating Little Bass Lake representation for DASH boat subcommittee
  - Lisa to send email soliciting volunteers from each lake
  - Lisa sending email soliciting volunteers for vacant board positions (Treasurer, Director)
  - Tom to call potential Treasurer candidate to see if interested. If they decline, Lisa will call additional potential Treasurer candidate.
  - Heidi and Lisa to schedule review of Treasurer's records that Ruthanne returned to Lisa: scheduled for 1100, 24 Feb 2023. Jeanne will attend as well.
  - Tom drafting letter to Little Bass Lake riparians (milfoil hand pulling, annual public meeting, fundraising opportunities)
  - Lisa confirm Erick Elgin availability for 10 June 2023 milfoil hand pulling event and material/logistic support requirements that he has.
  - Heidi to coordinate completion of remaining conflict of interest certification